

COMSATS Institute of Information Technology
Registrar Office Principal Seat, Islamabad

No. CIIT-Reg/Notif-333 /17/441

February 08, 2017

NOTIFICATION

In anticipation to the approval of Board of Advanced Studies and Research (BASAR) and Academic Council, the HEC letter entitled "Standardization of Mandatory Requirements for Inclusion in PhD Thesis and Notification" communicated vide HEC letter No.3(2)/DG (stats)/HEC/2017/03 dated 16-01-2017 (copy attached) has been approved for implementation at CIIT system with immediate effect.



Mian Gul Muhammed
Additional Registrar (Acad)

Encl: As Above,

Distribution:

1. All Directors, CIIT Campuses
2. Incharge, CIIT Islamabad Campus
3. All Deans, CIIT System
4. All Chairpersons, CIIT System
5. All HoDs, CIIT System
6. Controller of Examinations, CIIT
7. All HoDs/Incharges of Academics/Examinations Sections, CIIT, Campuses
8. Internal Distribution at Registrar Set up, PS

CC:

1. PS to Rector
2. PA to Registrar



HIGHER EDUCATION COMMISSION

H-9, Islamabad (Pakistan).
E-mail: ayahya@hec.gov.pk

Phone: (051) 90801000, 90801001
Fax: (051) 90801002

No.3 (2)/DG (Stats)/HEC/2017/03

Dated: 16-01-2017

Subject: Standardization of Mandatory Requirements for Inclusion in PhD Thesis and Notification.

It has been observed with great concern that the standard for approval of PhD thesis and notification for award of PhD degree varies from university to university.


To resolve the issue once for all, following standardized minimum requirements for award of PhD degree have been approved by the competent authority to be fulfilled and should be part of PhD thesis:

- i) PhD thesis Author's declaration.
- ii) Plagiarism undertaking by the PhD Scholar.
- iii) Certificate of Approval of PhD thesis by Examination Committee.

Similarly draft Notification for award of PhD degree is enclosed for implementation. These minimum requirements for award of PhD degree, are mandatory for the PhD degrees awarded after 31st January, 2017. In case these minimum requirements are not met, name of PhD Awardee will not be entered in the PhD Country Directory (PCD), which is mandatory for attestation of PhD degree.

Enclosed specimen of:

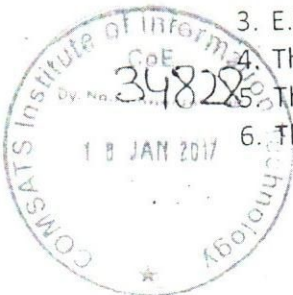
- i) PhD thesis Author's declaration.
- ii) Plagiarism undertaking by the PhD Scholar.
- iii) Certificate of Approval of PhD thesis by Examination Committee.
- iv) Notification for award of PhD degree.


(Ahmad Yahya Khan)
Director General (SIU)

The Controller of Examination
COMSATS Institute of Information Technology
Islamabad

Copy for information:

1. The Rector, COMSATS Institute of Information Technology, Islamabad
2. E.S. to Chairman, Higher Education Commission, Islamabad
3. E.S. to Executive Director, Higher Education Commission, Islamabad
4. The Consultant, QAD, Higher Education Commission, Islamabad
5. The Director General (A&A), Higher Education Commission, Islamabad
6. The Director General (QAA), Higher Education Commission, Islamabad



for n.a.p.
ACE (CYP)

19/1/17
[Signature]

2/6

Author's Declaration

I _____ hereby state that my PhD thesis titled

is my own work and has not been submitted previously by me for taking any degree from this University

_____ (Name of University) _____

Or anywhere else in the country/world.

At any time if my statement is found to be incorrect even after my Graduate the university has the right to withdraw my PhD degree.

Name of Student:

Date:

Plagiarism Undertaking

I solemnly declare that research work presented in the thesis titled
"....."
....."

is solely my research work with no significant contribution from any other person. Small contribution/help wherever taken has been duly acknowledged and that complete thesis has been written by me.

I understand the zero tolerance policy of the HEC and University

..... (Name of University).....

towards plagiarism. Therefore I as an Author of the above titled thesis declare that no portion of my thesis has been plagiarized and any material used as reference is properly referred/cited.

I undertake that if I am found guilty of any formal plagiarism in the above titled thesis even after award of PhD degree, the University reserves the rights to withdraw/revoke my PhD degree and that HEC and the University has the right to publish my name on the HEC/University Website on which names of students are placed who submitted plagiarized thesis.

Student /Author Signature: _____

Name: _____

Certificate of Approval

This is to certify that the research work presented in this thesis, entitled
"....."
was conducted by Mr. under the supervision
of

No part of this thesis has been submitted anywhere else for any other degree. This thesis is
submitted to the..... (Name of Department of the University).....
in partial fulfillment of the requirements for the degree of Doctor of Philosophy in Field of
.....(Subject Name).....
Department of
University of:

Student Name: _____

Signature: _____

Examination Committee:

a) External Examiner 1: Name
(Designation & Office Address)

Signature: _____

.....

.....

b) External Examiner 2: Name
(Designation & Office Address)

Signature: _____

.....

.....

c) Internal Examiner: Name
(Designation & Office Address)

Signature: _____

.....

.....

Supervisor Name: _____

Signature: _____

Name of Dean/HOD: _____

Signature: _____

OFFICE OF THE CONTROLLER OF EXAMINATIONS

NOTIFICATION

No _____

Date: _____

It is notified for the information of all concerned that Mr/Ms. _____ (Name of Student)

PhD Scholar of _____ (Name of Department) of _____ (Name of University)

has completed all the requirements for the award of PhD degree in the discipline _____ (Name of

Subject)/Program _____ as per detail given hereunder:

PhD in Education			Cumulative Result			
Registration No.	Scholar's Name	Father's Name	Credit Hours			Cumulative Grade Point Average CGPA
			Course Work	Research Work	Total	

Research Topic: _____

Local Supervisor-I Name: _____

Local Supervisor-II Name: _____

Foreign/External Examiners:

a) Name: _____

University: _____

Address: _____

b) Name: _____

University: _____

Address: _____

Detail of Research Articles Published on the basis of thesis research work:

Note: This result is declaration as notice only. Errors and omissions, if any, are subject to subsequent rectification.

Signed by
 Controller of Examinations

CC:

- 1.
- 2.

4/6